

**Institutional Data Council (IDC) Meeting
November 19, 2019, 12:00PM-1:00PM
Shields Library, Conference Room 101**

Minutes

Present:

Scott Asakawa (analyst), Scott Carrell, James Griesemer (co-chair), Erik Henricson, Don Hunt, Matthew Settles, MacKenzie Smith (co-chair), Stephanie Syphers (executive assistant), Steve Weisler

By Audio/Video Conference:

Sonja Colbert, Cheryl Washington, Minming Wu Morri

Absent:

Nina Amenta, Martin Hilbert, Paco Martorell

1. Issue Memo #1 - Sponsored Programs Proposal Data, Access in AggieMetrics, v2.0

The Institutional Data Council (Council) resumed discussion of Version 2 of the issue memo regarding access to research grant data in AggieMetrics, provided by the Office of Research.

The analyst will produce v3.0 of Issue Memo #1 to reflect Council discussion and include IDC recommendations. The Council will resume discussion of this issue at a later IDC meeting.

2. Proposal for a standing Council subgroup for issue development

Due to the large number of Council members and their demanding schedules, it will continue to be very challenging to convene the Council more regularly than two hours per quarter.

The Council agreed that a standing Working Group subcommittee will be charged by the Council to analyze issues for its consideration, in addition to the Analyst from Budget and Institutional Analysis.

The Council reviewed the proposed [IDC Consultation Workflow v.2.0](#). No red flags were raised.

3. Issue Memo #2 (v1) - access to Canvas data for learning analytics

The Council discussed Version 1 of the issue memo regarding access to Canvas data for learning analytics. Consistent with IDC Consultation Workflow v.2.0, the analyst will produce a revised Issue Memo #2 to reflect Council discussion and include IDC recommendations. The Council will resume discussion of this issue at a later IDC meeting.